



TOWN COUNCIL REGULAR MEETING DRAFT MINUTES

Wednesday, March 15, 2023 at 6:00 pm
Springerville Town Council Chambers - 418 E. Main St.
Springerville, AZ 85938

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

1. **CALL MEETING TO ORDER, INVOCATION, AND PLEDGE OF ALLEGIANCE:** Mayor Reidhead called the meeting to order at 6:00 p.m. and led the pledge of allegiance. Pastor Larry Hamblen offered the invocation.

2. **ROLL CALL:**
Members of the Town Council or Legal Counsel that are unable to be present in person at a scheduled Council meeting, may participate in the meeting by telephone or video conference.

Present: Shelly Reidhead, Mayor; Richard Davis, Vice-Mayor; Douglas Henderson, Councilor; Donald Scott, Councilor; Florencio Lozoya, Councilor

Staff Present: Town Manager Tim Rasmussen; Town Clerk Kelsi Miller; Town Attorney Tosca Henry (Telephonically); Chief of Police Dayson Merrill; Community Services Director Robin Aguero

3. **PUBLIC PARTICIPATION:**

This portion of the agenda is set aside for the public to address the Council regarding items, whether they are listed on the agenda for discussion or not. However, the Council cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02(H).) Comments are limited to a 3 minute time period.

Eric Hamblin addressed the Mayor and Council. He explained he is building the new subdivision by Tumbling T. The engineering is getting close and he thanked Council for their support.

4. **COUNCIL, MANAGER AND STAFF REPORTS:**

Summary reports will be given on the items listed and no action will be taken on any matters mentioned in the summary unless listed in the agenda. (A.R.S. 38.431.02(k))

[Written Staff Reports](#)

Councilor Henderson reported he attended a Public Safety Personnel Retirement System meeting where they approved the transfer of the two lateral Eagar officers and the new officer that went through the academy.

Chief Merrill reported he will get stats to Council next month. The department participated in a school assembly talking to youth about drug and alcohol choices. They are working a couple of felony cases including two DUI's. He has potentially recruited 3 cadets for the academy. Council asked how many officers they have, including himself they have 6 but next month they will only have 5.

Robin Aguero the director of community services reported she supplied a written report to Council but would like to add that they are hosting a benefit next Friday, for the Mendoza family that suffered a house fire and an injured child.

Manager Rasmussen reported that we have issued a building permit for the hospital expansion. It will be done in phases including a renovation and expansion, a covered ambulance area, and parking improvements. He next briefed on some of the current grants including NACOGs CDBG for Pima Drive, Greater Arizona for possibly improving Tori Circle, and WIFA to replace 19 manholes. He explained he is meeting with Eagar regarding a sewer line extension and to see if it is feasible. Lastly, he updated on a letter to TEP to see if they would help us with developing our park behind Town Hall.

5. **CONSENT ITEMS:** Discussion and possible action to approve consent items 5a, 5b, 5c, and 5d as presented.

Motioned by Councilor Donald Scott, seconded by Vice-Mayor Richard Davis to approve consent items 5a, 5b, 5c, and 5d as presented.

AYE: Mayor Shelly Reidhead, Vice-Mayor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott, Councilor Florencio Lozoya

5 - 0 Passed - Unanimously

- a. Consider ratification and approval of the accounts payable register from February 9, 2023 through March 8, 2023.
- b. Consider approval of the February 6, 2023 Special Council Meeting Minutes.
- c. Consider approval of the February 15, 2023 Regular Council Meeting Minutes.
- d. Consider approval of the March 1, 2023 Special Council Meeting Minutes.

OLD BUSINESS

6. **PROFESSIONAL SERVICE AGREEMENT:** Discussion and possible action to update the professional service agreement with Stormy Palmer to provide administrative assistance to the Planning and Zoning department.

Motioned by Councilor Douglas Henderson, seconded by Vice-Mayor Richard Davis to approve the professional service agreement for Stormy Palmer.

Discussion: None

AYE: Mayor Shelly Reidhead, Vice-Mayor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott, Councilor Florencio Lozoya

5 - 0 Passed - Unanimously

NEW BUSINESS

7. **RESOLUTION 2023-R004:** Discussion and possible action to adopt Resolution 2023-R004, regarding assigning signors to the National Bank of Arizona Bank Accounts.

Motioned by Vice-Mayor Richard Davis, seconded by Councilor Douglas Henderson to approve resolution 2023-R004 updating check signors to our National Bank of Arizona accounts.

Discussion: None

Kelsi Miller read Resolution 2023-R004 out loud and into the record.

AYE: Mayor Shelly Reidhead, Vice-Mayor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott, Councilor Florencio Lozoya

5 - 0 Passed - Unanimously

8. **REAL PROPERTY FOLLOWING RFP - 23 SOUTH PAPAGO STREET:** Discussion and possible action to accept the bid for the property located at 23 S. Papago Street and authorize the Town Manager to execute the documents necessary to complete the transaction.

Motioned by Vice-Mayor Richard Davis, seconded by Councilor Donald Scott to accept the bid from Harper LLC. in the amount of \$265,000 and authorize the Town Manager to execute the purchase agreement and documents necessary to complete the transaction.

Discussion: None

AYE: Mayor Shelly Reidhead, Vice-Mayor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott, Councilor Florencio Lozoya

5 - 0 Passed - Unanimously

9. **USDA LOAN ON PUBLIC SAFETY BUILDING:** Discussion and possible action to authorize staff to use funds from the sale of real property to pay off the loan at 225 East Main Street.

Motioned by Councilor Donald Scott, seconded by Vice-Mayor Richard Davis to authorize staff to use funds from the sale of real properties to pay off the USDA loan on 225 East Main Street.

Discussion: None

AYE: Mayor Shelly Reidhead, Vice-Mayor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott, Councilor Florencio Lozoya

5 - 0 Passed - Unanimously

10. **EXECUTIVE SESSION:**

a. NATIONAL OPIOID SETTLEMENTS: Discussion or consultation with the attorneys of the public body in order to consider its position regarding the National Opioid Settlements and discussion or consultation for legal advice with the attorney or attorneys of the public body pursuant to ARS § 38-431.03 (A) (3).

b. COMNET: Discussion or consultation with the attorneys of the public body in order to consider its position regarding Comnet and instruct its attorneys regarding the Town's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation, Update and consultation with the Town Attorney pursuant to ARS § 38-431.03 (A) (3) (4).

c. SMITH-WILLIAMS LITIGATION: Discussion or consultation with the attorneys of the public body in order to consider its position regarding Smith - Williams litigation and instruct its attorneys regarding the Town's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation, Update and consultation with the Town Attorney pursuant to ARS § 38-431.03 (A) (3) (4).

Motioned by Vice-Mayor Richard Davis, seconded by Councilor Donald Scott to enter into executive session.

AYE: Mayor Shelly Reidhead, Vice-Mayor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott, Councilor Florencio Lozoya

5 - 0 Passed - Unanimously

Motioned by Councilor Donald Scott, seconded by Vice-Mayor Richard Davis to leave executive session and enter back into regular session at 6:52 p.m.

Discussion: None

AYE: Mayor Shelly Reidhead, Vice-Mayor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott, Councilor Florencio Lozoya

5 - 0 Passed - Unanimously

11. **ACTION AS A RESULT OF EXECUTIVE SESSION:**

Discussion and possible action as a result of executive session.

Motioned by Councilor Douglas Henderson, seconded by Councilor Donald Scott to direct staff to move forward with the opioid settlements.

AYE: Mayor Shelly Reidhead, Vice-Mayor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott, Councilor Florencio Lozoya

5 - 0 Passed - Unanimously

Motioned by Councilor Donald Scott, seconded by Vice-Mayor Richard Davis to approve the license agreement with a 3.5% permit fee with Commnet.

Discussion: None

AYE: Mayor Shelly Reidhead, Vice-Mayor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott, Councilor Florencio Lozoya

5 - 0 Passed - Unanimously

12. **ADJOURNMENT:**

Motioned by Councilor Donald Scott, seconded by Vice-Mayor Richard Davis to adjourn at 7:00 p.m.

Discussion: None

AYE: Mayor Shelly Reidhead, Vice-Mayor Richard Davis, Councilor Douglas Henderson, Councilor Donald Scott, Councilor Florencio Lozoya

5 - 0 Passed - Unanimously

Shelly Reidhead, Mayor

ATTEST:

Kelsi Miller, Town Clerk

I hereby certify that the foregoing is a true copy of the minutes of the Springerville Town Council in a Regular Meeting on Wednesday, March 15, 2023. I further certify that the meeting was duly called and a quorum was present.

Dated this ____ day of _____

Kelsi Miller, Town Clerk

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Contact: Kelsi Miller, Town Clerk (kmiller@springervilleaz.gov (928) 333-2656 x 224